

Healthcare



ASR Management and Technical Services

ASR International Corporation

An ISO 9001:2008 Certified Company Assessed at SEI CMMI Level 3

Healthcare Services for Government Customers











Over 30 years of extraordinary support to a wide variety of Government Customers



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About ASR International Corporation

- Incorporated in 1986. <u>www.asrintl.com</u> World headquarters in Hauppauge, Long Island, USA
- Global infrastructure to provide Best Value Technical Support Services
- ASR is a Small Disadvantaged Business and pursues teaming with other SDBs/LBs where possible. We have teamed up with a Women Owned Small Business and are working on multiple contracts with them.
- Full range of Technical Support Services to Fortune 500 Companies, Prime Contractors and Government Agencies in all the 50 states of USA & 40 countries
- **Top quality ratings** ISO 9001:2008 company; assessed at SEI CMMI Level 3
- National Award for "Business Excellence". Exceptional Rating in CPARS
- Congressional recognition for accomplishments in support of Homeland Defense through Surface Deployment and Distribution Command (DoD-SDDC)
- Extensive experience in Government and Commercial projects Administrative and Clerical, Project Management, Engineering, Information Technology, Healthcare Administration, Training, Quality Assurance / Control, Health Facility Planning, Supply Chain Management, Warehousing Management.



ASR Value-Add

- One stop provider of Worldwide Technical Support Services
- Since 1986, track record of outstanding service delivery to Government and Commercial customers
- Business Model: ASR's field team members provide technical support services all over USA and 40 countries with proven processes / systems incorporating over 30 years of experience and domain knowledge in Project / Program Management.
- Certifications: ISO certified, by DNV, since 2001. ASR Quality Management System (QMS) complies with ISO 9001:2008, ISO 14001, OHSAS 18001
- Cost-effective: We train, mentor, manage, monitor our team to ensure delivery of on-time, high quality bestvalue services as per PWS requirements
- Systems: ASR uses web-enabled, ASR Project Tracking System (PTS) for Project Management / Coordination / Operations, Resource Identification / Location, Tracking / Reporting. Its usefulness proven / acknowledged on ASR's service delivery to Government and commercial customers
- Experienced in Service Contract Act compliance
- We deploy veterans on our assignments where practicable.



ASR – ISO Certification

DNV audits of ASR's QMS from 2009 to 2016 had no nonconformities. Positive indications identified by the DNV Auditor:

DNV.GL

MANAGEMENT SYSTEM CERTIFICATE

Certificate No CERT-03497-2005-AQ-HOU-ANAB

Place and date

Valid: 07. January, 2017 - 15, September, 2018

This is to certify that the management system of

ASR International Corporation ASR Management & Technical Services

Initial certification data

09, November, 2001

580 Old Willets Path, Hauppauge, NY, 11788- 4106, USA

has been found to conform to the Quality Management System standard: ISO 9001:2008

This certificate is valid for the following scope: **Provision of Worldwide Technical Support Services in the** Fields of Quality Assurance, Quality Control, Supply Chain Quality Management, Asset Integrity Management, Engineering, Information Technology, Training, Management, and Administrative Support to Government Agencies and all Industries



Lack of fulfiment of conditions as set out in the Certification Assessment may rander this Certificate invalid

2015 ASR has excellent metrics in place to measure all processes,

- ASR has a well-trained mature workforce as well as an effective QMS.
- Top Management holds periodic meetings with all personnel.
- 2014 ASR has mature processes in place and experienced personnel,
 - The company has numerous training documents for employees,
 - On time delivery is at 97.3%,
- Surveys indicate that customers have a positive perception of ASR's 2013 overall performance,
 - The Project Tracking System (PTS) is a computer tracking system for storing and tracking all pertinent company and client data,
 - ASR's intranet contains a wealth of technical training information,
- Dunn & Bradstreet surveys indicate customers have positive perception of 2012 ASR's quality performance (85% positive response rate),
 - ASR has implemented training documents for field employees such as Destructive Examination Training, GTAW Process and Inspection Training, Codes, Standards and Specification Training,
- 2011 ASR has a strong commitment to guality. In addition to ISO 9001:2008, the company voluntarily measures their quality systems using ISO 14001, OHSAS 18001 and CMMI Level 3 as guidelines,
- Customer Surveys indicate positive perception of ASR's guality performance, 2010
 - ASR strives for process improvements and uses lesson learned as an improvement tool,

ASR QMS has been ISO certified since Nov 2001.

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ASR's Performance Ratings (CPARS)

Rating for ASR International Corporation from US Government's Contractor Performance Assessment Reporting System (CPARS)								ARS)				
Contract Number	W81GYE07D0022	W81GYE07D0022	N6883609F1474	W81GYE07D0022	N6883609F1474	W81GYE07D0022	N6883610F0110	N6883609F1386	N6883611F0900	N6883611F0458	W81GYE07D0022	W81GYE07D0022
Date of CPARS Assessment	10/22/2008	11/5/2009	10/5/2010	3/9/2011	10/25/2011	10/31/2011	3/27/2012	10/1/2012	10/5/2012	11/15/2012	1/18/2013	6/17/2013
CPARS Ratings												
Quality of product or service	Exceptional	Exceptional	Satisfactory	Exceptional	Satisfactory	Exceptional	Satisfactory	Satisfactory	Exceptional	Very Good	Exceptional	Exceptional
Schedule	Exceptional	Exceptional	Satisfactory	Exceptional	Satisfactory		Satisfactory		Exceptional	Very Good		Exceptional
Cost Control	Exceptional	Exceptional	N/A	Exceptional	Satisfactory		Satisfactory		N/A	Very Good		Exceptional
Business Relations	Exceptional	Exceptional	N/A	Exceptional	Satisfactory	Exceptional	Satisfactory		Exceptional	Very Good		Exceptional
Management of Key Personnel	Exceptional	Exceptional	N/A	Exceptional			Satisfactory		Very Good	Very Good		Exceptional
Management of Rey Forsonnol					Calibrationy	Excoptional		Calibration				Excoptional
Contract Number	N6883611F0458	N6883609F1474	N6883611F0900	HTC71113DR004	N6883611F0458	HTC71113DR004	N6883614D0014	N6883611F0458	HTC71113DR004	N6883611F0458	N6883614D0014	N6883615F0370
Date of CPARS Assessment	7/23/2013	9/30/2013	10/28/2013	3/10/2014	7/23/2014	1/13/2015	6/10/2015	7/29/2015	11/20/2015	1/20/2016	8/23/2016	10/5/2016
CPARS Ratings												
Quality of product or service	Very Good	Satisfactory	Exceptional	Exceptional		Exceptional			Exceptional	Very Good		Exceptional
Schedule	Very Good	Satisfactory	Exceptional	Exceptional	Very Good	Exceptional	Satisfactory	Very Good	Exceptional	Very Good	Very Good	Exceptional
Cost Control	Very Good	Satisfactory	N/A	Exceptional	Very Good	Exceptional	Satisfactory	Very Good	Exceptional	Very Good	Satisfactory	Exceptional
Business Relations	Very Good	Satisfactory	Exceptional	Exceptional								
Management of Key Personnel	Very Good	Satisfactory	Exceptional	Exceptional	Very Good	Exceptional	Satisfactory	Very Good	Exceptional	Very Good	Very Good	Exceptional
Regulatory Compliance					Very Good	Exceptional	Satisfactory	Very Good	Exceptional	Very Good	Satisfactory	Exceptional
Contract Number	HTC71113DR004	N6572615F0011	N6883614D0014									
Date of CPARS Assessment	10/24/2016	1/30/2017	4/5/2017									
CPARS Ratings												
Quality of product or service	Exceptional	Satisfactory	Very Good									
Schedule	Exceptional	Satisfactory	Very Good									
Cost Control	Exceptional	Satisfactory	Very Good	1			1	1				
	Exceptional	Very Good	Very Good			1				İ		1

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ASR's Customers (partial list)

Government Sector



- Naval Supply Systems Command (NAVSUP)
- General Services Administration (GSA)
- Department of Navy (DoN)
- Naval Hospital Camp Pendleton (NHCP)
- Space & Naval Warfare Systems Command (SPAWAR)
- Commander, Navy Installations Command (CNIC)
- Naval Surface Warfare Center (NSWC)
- Navy Junior Reserves Officers Training Corps (NJROTC)
- Walter Reed National Military Medical Center (WRNMMC)
- Naval Sea Systems Command (NAVSEA)
- Marine Corps Air Station
- Naval Facilities Command (NAVFAC)

Commercial Sector

- Rolls-Royce Marine
- Rolls-Royce NA
- General Dynamics
- Dupont
- Elliott

- Honeywell
- Textron Inc.
- Aeroflex Corporation
- Pall Corporation
- Spirit Aerosystems

- Department of Air Force
- Naval Medical Center (NMC)
- Military Surface Deployment & Distribution Command
- United States Army Medical Research Acquisition Activity
- United States Postal Service (USPS)
- US Department of Veteran Affairs (VA)
- New York City Transit
- Metro North Railroad
- Long Island Rail Road (LIRR)
- New York Power Authority (NYPA).

 - Shaw Group
 - Baker Hughes
 - Schlumberger
 - Rowan
 - ♦ ICIM

♦ BP

Cameron

Chevron

ExxonMobil

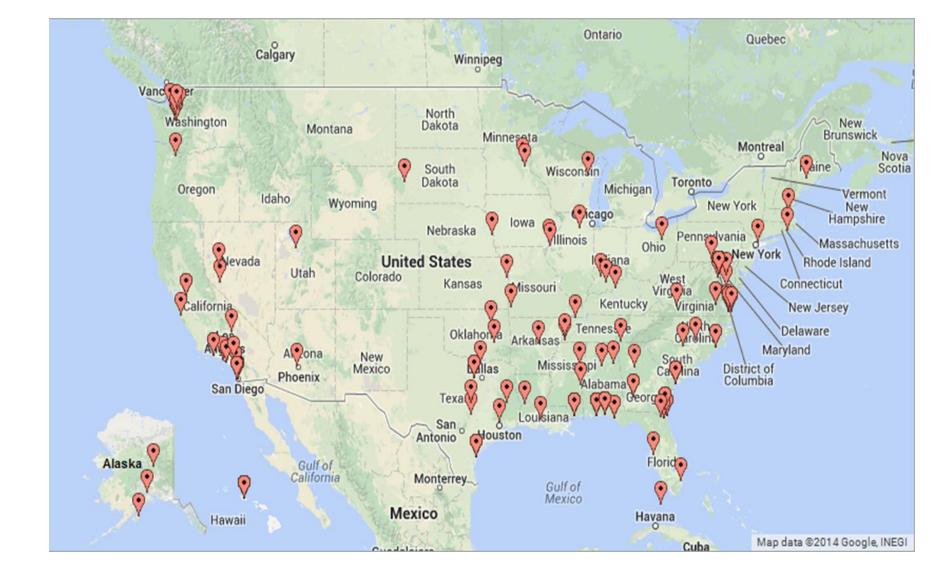
Parker Hannifin



ASR's Success Factors

- A highly qualified team performing support services,
- Pre-screened and security cleared personnel deployed on the contract,
- Compliance with Federal Acquisition Regulation Clauses,
- Provide Training & Orientation to the team on a periodic basis,
- Consistent record of ASR's employees on the contract taken over by the government,
- ASR database has qualified and DoD security cleared personnel within 30 miles radius of customer locations.
- Effective flow-down of Corporate plans, and processes,
- Quick resolution of contract issues; and share Lessons Learned across all contracts to prevent future recurrences,
- Timely submission of all deliverables including Monthly Progress Reports,
- Work safely at all times, and ensure all employees are aware of safe working practices,
- Follow Government Site Lead instructions, maintaining compliance with PWS,
- Ensure Best Practices are followed across all contracts,
- Monitor employee performance to ensure compliance with Government instructions at all times,
- Current GSA Schedules (IT, PSS), Global Business Support (Area I, II, III, IV), and SeaPort-e contracts,
- Proven Performance Record of "EXCEPTIONAL" services on CPARS.

ASR's Government Assignment Locations



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Partial List of Government Healthcare Support Contracts

Contract #	Title
N68836-11-F-0366	Biomedical Engineer Support
N68836-11-F-0525	Medical Facility Support Services
N68836-11-F-0600	Medical Administrative Support
N68836-11-F-0642	Biomedical Equipment Repair And Maintenance
N68836-11-F-0820	Medical Records Support
N68836-11-F-0897	Tricare Operations Support
N68836-11-F-1159	Medical Clerk Support
N68836-11-F-1200	Resident Graduate Medical Education (GME) program support
FA2616-12-F-A020	Medical Logistics Support
N00168-13-F-3784	Records Management Support
N00168-14-F-3841	Inpatient Medical Record Clerk
FA4800-14-F-0016	Customer Service Patient Relations Coordinator
W81XWH-14-R-0014	U.S. Army Health Facility Planning Agency
N68094-16-F-6039	Healthcare Systems Analyst Support

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Healthcare Support Services

ASR offers complete range of Healthcare Support Services including:

Healthcare Services

- Health care facility staffing
 - Patient administration
 - Benefits Specialist
 - Medical Records Clerk
 - Lab technicians
 - Biomedical Equipment Technicians (BMET)
 - Engineers
 - HVAC specialists
 - Interior decorators
 - Administrative staff
 - IT experts
 - Network specialists
 - Cybersecurity
 - Financial analysts
 - Procurement experts
 - Costing / Accounting professionals
 - Billing Clerk

- Medical Logistics
- Capital investment planning / analysis for healthcare assets including medical and non-medical facilities
- Cost analysis
- Data collection and analysis (space utilization, capacity analysis, performance metrics, work load, wait times)
- Development / review of patient care service metrics like thru put, wait times and treatment cost efficiency
- Development and deployment of sustainability strategy
- Evaluation of health care trends / issues

Healthcare Support Services – (Cont'd)

ASR offers complete range of **Healthcare** Support Services including:

- Facility commissioning according to/ as per applicable U.S. building codes and standards, DoD and Army Regulations, JCAHO, NFPA, OSHA, ASHRAE, ADA, HIPAA, LEED, and other medical standards,
- Facility planning, design reviews, project work plans / documentation
- Evidence Based Design (EBD)
- Project planning
- Reliability centered maintenance programs
- Review and benefit analysis for a new or replacement medical
- Health care facility/laboratory requirement development and analysis
- Medical Facilities Life-cycle Management

- Customer Service Representative
- Patient Access Representative
- Patient Account Representative
- Remote coding Specialist
- Claims Specialist
- Finance Management
- Pharmacy Coordinator
- Reimbursement Analyst
- Contract Negotiation
- Clinical Supervisor
- Claims Liaison
- Behavioral Coordinator
- Front Office Assistant
- Appointment Scheduler
- Healthcare Administrator
- Human Resource
- Patient Care Coordinator



ASR Training Examples

Health, Safety, Security, and Environment (HSSE) Awareness

Provides an overview of the ASR HSE policy and guidelines and tips for workplace safety and security.

Workplace Safety

Work and environmental safety depend not only on technically sound equipment, plant and robust processes but more importantly on competent team members well versed in safety and security culture. No work activity is so important that it cannot be done in a safe manner. ASR has developed the following guidelines for workplace safety:

- All ASR Team members are required to obey safety rules and exercise caution in all work activities, at all times,
- Team members working at the work site must follow all the applicable safety, security, health and environmental rules, procedures and guidelines,
- As an ASR Team member, it is important that you are an advocate for safety / security. Your ability to impress other ASR Team members and colleagues with the importance of working safely will help us to keep the workplace accident-free,
- Every ASR Team member is encouraged to identify and minimize HSSE (Health, Safety, Security and Environment) risks and unsafe conditions and initiate steps to eliminate them to the extent practicable,
- Team members are expected to fully comply with all the applicable federal, national, state / provincial, local statutes, regulations and guidelines and take all precautions to prevent harm to personnel or damage to the environment, property, ASR or customer's reputation,

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Workplace Safety - Cont'd

- Some work sites have barricades to identify areas of hazard and warn everyone of the hazard. All ASR employees must respect barricades and not cross the barricade line and enter the hazard area unless they are specifically escorted or directed by an authorized person into the area.
- Comply with all the applicable federal, state safety rules and regulations and the customer safety procedures,
- Always report any unsafe acts, incidents, or careless behavior that may result in workplace accidents to your supervisor / ASR immediately,
- Team members should use common sense when performing their assignments and must keep their work environment safe and hazard free,
- Exercise care when using shredders,
- Each ASR Team member is responsible for his / her own safety and the safety of those around them,
- Do not undertake any assignment if your performance is impaired because of drugs (prescription or illegal), alcohol or for any other reason,
- ASR's objective is zero work related Safety, Security and Environment related incidents.

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Take Home Points - Workplace Safety

- · Always follow the applicable safety procedures,
- Follow lockout / tagout procedures. They are designed to disable or de-energize equipment while maintenance or service activities are carried out. Compliance with these procedures is important to prevent workplace incidents / safety violations,
- Maintain good housekeeping practices.
- Use personal protection equipment as required and applicable safety shoes, safety glasses, safety gloves, hard hats, fall protection equipment, etc.,
- · Be proactive towards safety measure rather than being reactive,
- Remember ultimately you are responsible for your own safety and avoid that momentary lapse in attention / caution which results in most accidents / injuries,
- Ensure that you medically fit and rested for the assignment,
- Never work on an assignment if you are under the influence of drugs or alcohol which impairs your performance or could lead to safety violations,
- Exercise extreme caution and care when you encounter hazardous conditions while driving, walking or working,

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· Use proper techniques when lifting, pulling or pushing heavy objects.

For use by ASR

Information / Data Security Awareness

Provides a brief introduction to cybersecurity and how to maintain a secure online work environment.

Information / Data Security

Cyber attackers / criminals are relentlessly targeting information / data assets such as intellectual property, engineering designs / know-how, supplier information, trade secrets, customer lists, financial information, emails, customer account information, etc. Several well known companies - Google, Adobe, Yahoo, Symantec, and many others have all been victims of cyber hacking!

During your tenure with ASR, you will work with or have access to sensitive / classified / Government / proprietary commercial information. It is your responsibility to protect this valuable asset. Unauthorized (or unintentional) disclosure or loss of information / data could lead to grave financial and reputational loss / damage for ASR / customers / suppliers leading to negative relationships with customers. In addition, this could result in possible civil and criminal sanctions resulting from noncompliance with national, state and federal laws!

Information / Data Security is Everyone's Responsibility!



Why Information / Data Security Awareness?

Information / data security is not about technology. It is about people. Advanced information security systems deployed to stop hackers, phishers, spies, saboteurs, and cyber criminals / attackers are often compromised by the complacency, inattention or incompetence of the users! You can unknowingly pose information security risks in several ways:

- Carelessness with password or use of weak passwords,
- Opening email attachments from dubious or suspicious sources,
- Not logging off from the network or the internet connection after use,
- Using wireless connections in an unsecure manner,
- Reduced emphasis on physical security resulting in loss or theft of your laptop, portable devices, mobile devices, storage devices, smart phone etc. containing valuable data and information.

It is essential that you understand the vulnerabilities of cyber space because you can unintentionally or unknowingly endanger the computer system / network of ASR / customer / supplier network with grave consequences.

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For use by ASR Field Team only. Do not duplicate or distribute without authorization from ASR.

Information Security – Good Practices

Our activities involve extensive use of email, mobile devices, and computers. We need to protect our systems against cyber attacks, hacking and email misuse. When using the office / home computer or a mobile device in connection with your ASR assignments, cybersecurity procedures must be followed. Some useful tips:

- · Access only those folders / systems / computers for which you are authorized,
- Don't open emails, attachments, links from unknown people / entities, or unverified email address. These may have viruses, malicious codes, trojan horses hidden in them. Delete the emails / attachments promptly.
- If you see suspicious messages, activity on your work computer, inform the System Administrator immediately,
- Do not attach unauthorized external devices (USBs, disk drives) to the ASR / customer computer unless you are sure of their authenticity and source and you are authorized / permitted to do so,
- · Check if the antivirus SW on your computer is active and current,
- Protect your password. If you think that your password has been compromised, inform the System Administrator promptly,
- Do not install any SW / application on the ASR / customer computer unless it has been approved and authorized,
- Log off from the system when you are away from it for extended periods,
 Disconnect from the Internet when you are not using it.
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Supply Chain Quality Management

Provides an introduction to the importance of applying Quality Management principles to improve Supply Chain effectiveness and performance.



Corrective Action, Preventative Action, Root Cause Analysis

Provides an introduction and summary of the systematic approach to eliminating nonconformities

Root Cause Analysis Corrective Action **Preventive Action** · Root Cause Analysis (RCA) seeks to determine (for a nonconformance) what happened, • The ISO (International Organization for Standardization) ISO 9001:2008 Quality The ISO (International Organization for Standardization) ISO 9001:2008 Quality why it happened and how it can be prevented in future. Its a systemic method to: Management System - Requirements defines Preventive Action (see Clause No. 8.5.3) Management System - Requirements defines Corrective Action (see Clause No. 8.5.2) · Investigate a nonconformance, as " action to eliminate the causes of nonconformities in order to prevent recurrence." It is as " action to eliminate the causes of potential nonconformities in order to prevent their occurrence." It is further required that "Preventive Action shall be appropriate to the · Understand the underlying causes further required that "Corrective Action shall be appropriate to the effects of the · Develop effective Corrective and Preventive Action to make the product fit for use and nonconformities encountered". effects of the nonconformities encountered" prevent its reoccurrence of the cause. + ISO 9001:2008 requires: A documented procedure shall be established to define + ISO 9001:2008 requires: A documented procedure shall be established to define Typically Root Cause Analysis Management System is based on the following steps: requirements for: requirements for: · Initiate the investigation, · Reviewing nonconformities (including customer complaints), · Determining potential nonconformities and their causes. · Define the problem, Determining the causes of nonconformities Evaluating the need for action to prevent occurrence of nonconformities. · Data / information collection and analysis, · Evaluating the need for action to ensure that nonconformities do not recur. · Determining and implementing action needed, · Record of the results of action taken, · Determining and implementing action needed, Identify causal factors. · Record of the results of action taken. · Reviewing the effectiveness of the preventive action taken. · Root cause identification. · Reviewing the effectiveness of the corrective action taken, · Develop recommendation / action items, Implement corrective and preventive action. · Nonconformities are deviation from the defined requirements and must be corrected a · Follow up on effectiveness of the steps / actions taken. prevented in a systemic / controlled manner

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Federal Supply Schedules for US Government

ASR has the following Schedules:

Global Business Support (GBS) – Department of Defense customers, September 2016 onwards
 Maritime Material Handling, Administrative Support and Clerical Services, Information Technology, Mechanics
 and Maintenance and Repair, Plant and System Operation, Engineering/Technical Support, Mobile Equipment
 Operation, Financial Management, Specialized Technology, Industrial Services, General Services and Support

Logistics Worldwide (LogWorld) Contract # GS-10F-0602P, September 2004 onwards

System development, surveillance, audits, process improvement, acquisition support, deployment logistics and operations, QA / QC, security / safety compliance, inspection, coordination, training, warehouse management, inventory management, supply chain management

Professional Engineering Services (PES) Contract # GS-23F-0023K, October 1999 onwards

GSA PES schedule includes chemical, civil, mechanical, electrical, manufacturing engineering covering a wide spectrum of specialties such as environment, safety, structures, process engineering, material management, logistics, instrumentation and controls, project management / control, procurement management, materials management, operations analysis, testing

Information Technology (IT) Contract # GS-35F-0092J, November 1998 onwards

IT facility operations and maintenance, systems analysis, system development, network management, CAD, data conversion / migration, programming, testing, requirements gathering, technology insertion, data management and analysis, reporting

Seaport-e N00178-11-D-6453, April 2011 onwards

Prime ID/IQ under the U.S. Navy's SEAPORT Enhanced (Seaport-e) Multiple Award Contract

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Veteran Outreach Program

ASR's has implemented the Veteran Outreach Program to reach, train and bring onboard veterans. Our aim is to help the veterans to prepare for a career. Salient features of ASR's Outreach Program are:

- Identify and reach the veterans through career fairs, county and state agencies, networking, internet posted resume
- We offer veterans training / orientation / mentoring, to assist in their transition to civilian employment / career. ASR has teamed with Nassau County for veteran training. Veterans get unlimited access to ASR's Training and Orientation Portal (ASR TOP) to improve their skills
- ASR's Training and Orientation team has several veterans with extensive experience so that our training is practical and work oriented,
- State of art training facilities for class room training
- We maintain a large database of veterans who are available for deployment,
- ♦ ASR has track record of deploying veterans wherever possible on its contracts and assignments for contingent labor in aviation, petrochemical, energy, manufacturing, marine sectors. About 90% of our team members on the government contracts are veterans.



Summary

- ASR provides one-stop high quality performance of our over 30 years of worldwide experience and expertise in Project Management,
- Robust processes assure each activity is cost effectively accomplished on schedule and in conformance with customer requirements and delivers Best Value,
- Over thirty years of expertise and experience in providing support to commercial and Government customers with consistent record of customer satisfaction,
- One Stop Solution provider for Project Management, Engineering, Information Technology, Healthcare Administration, Training, Administrative and Clerical, Quality Assurance / Control, Health Facility Planning, Supply Chain Management, Warehousing Management,

ASR Provides:

- Effective program management with experienced and technically qualified professionals and highly experienced Corporate Team,
- Consistent service delivery using best practices and proven, state of the art processes / systems,
- Reduced cost & reduced risks. Standardization based on robust and tested processes and procedures,
- Extensive expertise and experience in managing SCA covered contracts.



ASR Management and Technical Services ASR International Corporation

An ISO 9001:2008 Certified Company Assessed at SEI CMMI Level 3

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